

Sustainable Communities Fund – Report Back Form

This form has been developed to assist you to report back to Pacific Blue on the outcome of your project or event. Reporting back is a requirement of the Sustainable Communities Fund and forms part of your Community Grant Agreement with Pacific Blue.

Report back forms are due within twelve months of receiving funding. If your project has been delayed or you are unable to implement it as outlined in your Application Form, please call 1800 730 734 or email communityfund@pacificblue.com.au

Organisations that do not provide their Report Back Form will be ineligible to apply for funding in future rounds.

Please complete all questions in this form and provide all relevant supporting documentation, including copies of receipts and invoices for purchases and services. The PDF version of this form can be filled out electronically; and returned by either email or post (email preferred):

Email: communityfund@pacificblue.com.au

Post: Sustainable Communities Fund
Pacific Blue
Level 13
700 Collins Street
Docklands VIC 3008

Organisation Name

Name of Project

Organisation contact for this application

Name	Position
Mobile	Email

Funding Provided

What funding was provided? Provide a breakdown of each part of the project and the total amount provided.

Attach a separate sheet if required. Please include all receipts as scanned/photo attachment.

Item / Component EG: "Sporting Equipment - \$2500", "Goalposts - \$2000"	Receipts?	Cost (Incl. GST)
1.		
2.		
3.		
4.		
5.		
	Total	

What positive outcomes were achieved for your organisation?

What positive outcomes were achieved for the community?



How many people in the community benefited from this project?
(Please be as specific as possible)

Please review the project aims and objectives from your original application and evaluate them here. Have the objectives been achieved?

Pacific Blue may seek opportunities to promote your project in the media or on social media. Please indicate if you would be interested in media opportunities for this project.

Yes **No**

Is there anything else you would like to tell us about your project?

Please ensure you have attached copies of receipts and invoices, programs, news articles, photos, reports or any other relevant documentation for this project.

Signature

Print Name

Date

Submit this form:

Via e-mail to communityfund@pacificblue.com.au (email preferred)

OR via post to Pacific Blue, Level 13, 700 Collins Street, Docklands VIC 3008

Please direct any queries about your Report Back Form to communityfund@pacificblue.com.au or 1800 730 734.

